



**Nursery Associate**  
**(Job Number 2904137)**

**Employer:**

DOOR LANDSCAPE & NURSERY

6329 HIGHWAY 42  
 EGG HARBOR, WI 54209  
[doorlandscape.com](http://doorlandscape.com)

**Work Site:**

Door County  
 6329 State Highway 42  
 EGG HARBOR, WI 54209  
 Located 5 miles south of Egg Harbor.

**On Bus Route?**

No

**Pay:**

\$13.00 Per Hour to \$16.00 Per Hour  
 Pay commensurate with experience, knowledge and skills.  
 Benefits available for full time.

**Duration/Usual Hours Per Week:**

Full-Time, 30 to 40 Hours Per Week

This is a full time seasonal position April 16th (weather dependent) to approx. November 10th. Weekends are required for this position. Typical work week is Wednesday - Sunday.

**Shift/Work Days:**

First, Weekend Shift. 8:00 am - 4:45 pm Includes breaks and lunch.  
 Until May 1st: Monday - Friday, May 1st - October 31st:  
 Schedule may vary with weekends required November 1 - 10:  
 Monday - Friday

**Number of Openings:**

1

## Minimum Requirements of Employer:

Education:	High School Diploma/GED Equivalent Required Two year Horticulture Degree, or equivalent experience desired.
Professional Licenses / Certifications:	No Licenses or Certifications Requested
Vehicle:	No Vehicle Requested
Drivers License:	
Type:	Class D - Regular (Auto, Light Truck, Moped) Required
Endorsements:	No Endorsement Requested
Age:	No Age Requested
Experience / Qualifications:	Experience propagating by seed, division and cuttings but will train. General knowledge of the native plants of northeast Wisconsin a plus. Experience using computers and Microsoft Excel. Be well-organized and detail oriented. Work well independently. Retail customer service experience required. Possess excellent oral and written communication skills. Weekends are required for this position. Enjoy working with others. Must have good driving record and be able to drive company vehicles.

## Duties and Responsibilities of the Job:

### Production & Growing Responsibilities

Perform various plant propagation techniques as instructed i.e. seeding, cuttings, divisions & container up shifts, etc.

Proper labeling of plants and containers

Prune & groom plants as needed throughout the season as instructed.

Recognize and report any plant problems to Nursery Manager or Retail Supervisor

Be familiar with and perform daily watering/irrigation as instructed.

Weed container & field grow areas as instructed.

Weeding & grooming of demonstration gardens and nursery areas as required.

Assist with the unloading and loading of trucks and trailers.

### Tools, Equipment & Supplies Responsibilities

Know the proper use and general maintenance of nursery tools and equipment.

Properly store supplies, tools and equipment at the end of each work day; maintain, clean and organize work stations or areas.

Maintain tools and equipment in good operating condition. Identify and report broken, poor running, misused tools or equipment in need of replacement or repair.

Safely operate skid steer (upon training) for various operations such as moving materials or loading company and retail customer's vehicles.

### Retail/Garden Center Responsibilities

Provide help for customers in the choosing of proper plants for their landscaping needs.

Explain and provide information for the establishment and care of plant purchases.

Acquire knowledge of plant, materials & merchandise available for sale to better assist our clients.

Properly complete all forms i.e. Call Reports, Delivery Forms & Plant Inquiry Form.

Properly complete all sales transactions per DLN systems.

Properly label and price retail plants.-As needed plant or materials deliveries to customers.

Equal Opportunity/Affirmative Action Employer

### Benefits:

Insurance:	Health Insurance, Life Insurance, Disability Insurance
Retirement & Financial:	Retirement
Education and Training:	Tuition Reimbursement
Miscellaneous Benefits:	Paid Uniforms
Other Benefits:	Uniforms: some items provided. Tuition reimbursement: for classes relevant to position.
Comments:	Employee discount.

### Company Profile:

Serving the Door County peninsula since 1999. Door Landscape & Nursery is a growing company providing ecological, sustainable landscape design, installation, landscape care and snow removal services plus a retail garden center. Many of the plants we grow and use in our projects are local genotype. We provide a positive, professional, supportive culture & learning environment. Opportunities for long term growth.

### How To Apply:

**Mail a Résumé** Door Landscape & Nursery  
6329 Highway 42  
Egg Harbor, WI 54209

**E-Mail a Résumé** To apply for this job, send your résumé or [Job Center of Wisconsin Résumé](#) to [careers@doorlandscape.com](mailto:careers@doorlandscape.com)

If you don't have a résumé, you can register and create one at [Job Center of Wisconsin](#).

**Apply Online**      [doorlandscape.com](https://doorlandscape.com)

**E-Mail a Work Application**      To apply for this job, send your [Job Center of Wisconsin Work Application](#) to [careers@doorlandscape.com](mailto:careers@doorlandscape.com)

If you don't have a Job Center of Wisconsin Work Application, you can register and create one at [Job Center of Wisconsin](#).

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